



## PRESCHOOL APPLICATION PROCESS

### How to apply for a Preschool place for your child

- Complete the application form which you can download from the Preschool page on the school's website\* (<http://www.martinshaw.leics.sch.uk/preschool/82112.html>).
- Read and sign a copy of the Preschool Admissions Policy. This is a PDF document which you can download from the Preschool page on the school's website. Please use the digital signing function (which can be done by clicking on the fountain pen icon).
- Take a photograph or scan a digital copy of your child's birth certificate.
- Send the following documents to [preschool@martinshaw.leics.sch.uk](mailto:preschool@martinshaw.leics.sch.uk) by **Friday 29<sup>th</sup> April**:
  - ✓ Completed application form
  - ✓ Signed copy of the Preschool admissions policy
  - ✓ Copy of your child's birth certificate
- Once the application window has closed, we will consider all applications according to the selection procedures stated in the Preschool admissions policy. We will then write to all applicants to let them know the outcome of their application.

\*If you require a paper copy of our application forms, please contact [preschool@martinshaw.leics.sch.uk](mailto:preschool@martinshaw.leics.sch.uk)

### 15 hours free childcare

All children are entitled to 15 hours per week of free childcare from the start of the term after their 3<sup>rd</sup> birthday. You do not need to apply for a code, this funding is automatically applied and will be deducted from your invoice.

Your child's date of birth:	The term they will be eligible for funding from:
01/09/2019 – 31/08/2020	<b>Autumn 2023</b>
01/09/2020 – 31/12/2020	<b>Spring 2024</b>
01/01/2021 – 31/03/2021	<b>Summer 2024</b>
01/04/2021 – 31/08/2021	<b>Autumn 2024</b>

### 30 hours free childcare

You may be able to get 30 hours free childcare if you live in England and your child is 3 to 4 years old. To find out more about this funding please visit:

<https://www.gov.uk/30-hours-free-childcare>

To check your eligibility and apply for 30 hours free childcare please visit:

<https://www.gov.uk/apply-30-hours-free-tax-free-childcare>

Your child's date of birth:	The term they will be eligible for funding from:
01/09/2018 – 31/08/2019	<b>Autumn 2022</b>
01/09/2019 – 31/12/2019	<b>Spring 2023</b>
01/01/2020 – 31/03/2020	<b>Summer 2023</b>
01/04/2020 – 31/08/2020	<b>Autumn 2023</b>

### Additional money towards childcare

You may also be able to get additional money towards your childcare through tax-free childcare, universal credit or tax credits. Please visit this website to find out more:

<https://www.childcarechoices.gov.uk/using-childcare-schemes-together/>

Tax-Free Childcare Information: <https://www.childcarechoices.gov.uk/how-to-use-tax-free-childcare/>

Tax Credit Information: <https://www.gov.uk/help-with-childcare-costs/tax-credits>

Universal Credit Information: <https://www.gov.uk/help-with-childcare-costs/universal-credit>



HM Government



# HELP PAYING FOR CHILDCARE

Childcare  
Choices



## MONEY TOWARDS CHILDCARE

Any **one** of the following schemes...



AVAILABLE IN UK

... **can** be used with

## FREE HOURS OF CHILDCARE



AVAILABLE IN ENGLAND  
For offers in Wales, Scotland and Northern Ireland check [childcarechoices.gov.uk](http://childcarechoices.gov.uk)  
Speak to your provider about any additional charges that may apply

For full details visit

[childcarechoices.gov.uk](http://childcarechoices.gov.uk)

Getting childcare vouchers?  
Go to GOV.UK to find out more